



Cleveland Wedding Officiant



Janelle Duah
Shaker Heights, OH 44120
(216) 622-5190

I, _____ and _____ wish to hire Cleveland Wedding Officiant, Janelle Duah, who is authorized to perform the rite of marriage in the State of Ohio to perform our wedding ceremony.

Date _____

Time _____
(Name) Address of ceremony location: _____

I have read the complete description of what is included in the booking and all questions have been answered to my satisfaction. I agree to pay \$ _____ for the wedding ceremony and license submission to county. I realize that complete payments on my final balance must be paid prior to the start of the ceremony. I further understand that if my account is not paid, officiate will not perform my ceremony.

Upon signature and receipt of booking fee (1/2 of total cost of wedding) Officiant will reserve the time and date agreed upon to plan our wedding ceremony.

Payment Terms: Cash (must be paid in person; please do not mail cash), money orders or online payment.
Please make, money order or cashier's checks payable to:

Janelle Duah

Marriage License: I also understand that it is my responsibility to acquire a valid marriage license in the state/county where the wedding ceremony will take place and that the marriage license must be on the premises when the ceremony is performed. I understand that failure to have these legal documents means officiate cannot perform a legal wedding ceremony. In this I understand that if license has not been obtained at time of ceremony that couple still forfeits entire agreed upon fee as officiant has set aside this time slot for the ceremony.

Refund policy: I acknowledge that the booking fee is non-refundable once date is booked. If I must change the date or time of my wedding it will be rescheduled on the new date or time if it is available. If my new date or time is not available, the change will be considered a cancellation and I will forfeit the deposit.

_____ Officiant agrees to arrive at the Wedding address or location listed on the contract at the agreed upon time as listed on the contract for your wedding ceremony. Couple understands that they must adhere to these times, we do understand weddings do not always go as planned and will accommodate for weddings that start a little later than scheduled as our schedule permits. We allow approximately a 2 hour block of time per wedding to give you plenty of time and give room for unexpected delays.

All parties agree that this Agreement is the sole binding agreement, relating to the officiating of the Ceremony, between all parties involved and may only be altered, amended, or invalidated by a separate written agreement executed by all parties to this original agreement.

Bride or/and Groom Signature *if other than stated please note

Brides Cell Phone #

Grooms Cell Phone #

Emergency contact and cell # for day of wedding

Print Brides name as you wish it be in the ceremony

Print Grooms name as you wish it to be in the ceremony

Officiant Attire:

Black Ministers Robe *unless otherwise requested in advance